

HOWARD COUNTY COMMISSIONERS COURT
AGENDA
NOVEMBER 14, 2022

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **Monday NOVEMBER 14, 2022. The workshop will begin at 2:00 P.M. in the 2nd Floor Judge's Conference Room. Court will recess and reconvene at 3:30 P.M. in the 3rd Floor County Court Room.** Please see below for meeting location details.

Location: Howard County Courthouse, 300 S. Main St., Big Spring, TX 79720

Announcement: Anyone intending to address the Commissioners Court shall complete and turn in the designated form to County Judge. Please silence all cell phones. We continue to invite the public to participate in the meeting through the following video conference link: Facebook Live: <https://www.facebook.com/Howard-County-Info-Tech110733893888746/>

WORKSHOP – 2:00 PM: Location: Judges Conference Room (2nd Floor of County Courthouse)

1. Jackie Olson, County Auditor

- a. Discussion / Possible Action: Consider using an Insurance Broker for Insurance Purposes

Call to Order: REGULAR SESSION – 3:30 PM: 3rd Floor County Court Room (3rd Floor of Howard County Courthouse)

Citizen input for those registered to make comments-

1. Judge Wiseman, Howard County Judge

- a. Presentation & Acceptance of County Officials Monthly Reports

2. Sharon Adams, County Treasurer

- a. Discussion / Possible Action: Personnel Considerations
b. Discussion / Possible Action: Monthly Payroll Report (Oct.)
c. Discussion / Possible Action: Treasurer's Monthly Report

3. Jackie Olson, County Auditor

- a. Discussion / Possible Action: Approve Invoices
b. Discussion / Possible Action: Approve Purchase Requests
c. Discussion / Possible Action: Budget Amendments
b. Discussion / Possible Action: Order for Early Payment of Invoices
d. Discussion / Possible Action: Bids for Shutters
e. Discussion / Possible Action: Bids for the 4th Floor of the Courthouse
f. Discussion / Possible Action: Incarceration Facility Removal
g. Discussion / Possible Action: Contract for Electricity

4. Tiffany Sayles, County Tax Assessor/Collector

- a. Discussion / Possible Action: Update on School Tax Rates / Corrected Tax Statements / Refunds

5. Commissioner Craig Bailey Pct. 2

- a. Discussion / Possible Action: Burn Ban/ and Elimination of Fireworks with Sticks and Fins use

6. Brian Klinksiek, Road Engineer

- a. Discussion / Possible Action: Roadway Maintenance Update
b. Discussion / Possible Action: 2nd Reading of Naming a Road in Pct. 2 off Larry Tubb Road as "Kent Morgan Rd"
c. Discussion / Possible Action: Award Bid for RFB 2023001 Wildfire Inverted Prime

7. Brent Zitterkopf, County Clerk

- a. Discussion / Possible Action: Monthly Report (Oct.)
b. Discussion / Possible Action: Deed Preservation Project with Kofile

8. Discussion of Law Enforcement Radio System and take any necessary action.

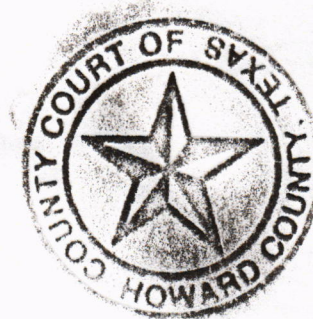
9. Opportunity for mention of any items to be on the future agendas.

FILED at 2:03 P M O'clock 11/10/22

Attest:

BRENT ZITTERKOPF, County Clerk, Howard County, Texas

By Quinn Berner Deputy



Kathryn G. Wiseman
Howard County Judge
Phone. 432-264-2203
Fax. 432-264-2238

PURSUANT TO THE AUTHORITY GRANTED UNDER GOVERNMENT CODE, CHAP. 551, THE COMMISSIONERS COURT MAY CONVEN A CLOSED SESSION TO DISCUSS ANY OF THE ABOVE AGENDA ITEMS. IMMEDIATELY BEFORE ANY CLOSED SESSION, THE SPECIFIC SECTION OR SECTIONS OF GOVERNMENT CODE, CHAP. 551 THAT PROVIDES STATUTORY AUTHORITY WILL BE ANNOUNCED.

BE IT REMEMBERED that on the 14th day of November, A.D. 2022 the Commissioner Court of Howard County met in Workshop at 2:00 PM and Regular session at 3:30 PM with **KATHRYN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **EDDILISA RAY**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4.

The Workshop was called to order @ 2:05 PM

Jackie Olson, County Auditor, introduced Robb Pridemore of USI Insurance who explained the benefits of changing him from being our Insurance Agent to the Broker of Record which should save the County approximately \$12362 based off of the current program.

A motion was made by Commissioner Long and seconded by Commissioner Ray to name Robb Pridemore of USI as our Broker of Record as presented by Robb Pridemore. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Commissioner Long introduced Kenneth Burns of Burns Architecture, LLC that discussed the plans for the expansion of the Law Enforcement Center discussing the needs and the plans he has come up with to fulfill those needs. No action taken on this date.

Commissioner Bailey discussed a Contract with MP2 Energy for Electricity proposed at .0453 for 3 years. Action will be taken in the Regular meeting.

The meeting was recessed @ 3:15 PM to move to the Regular meeting.

The meeting was reconvened @ 3:32 PM.

A motion was made by Commissioner Ray and seconded by Commissioner Bailey to the Civil and Criminal Reports for October 2022 from JP1-1, JP1-2 and JP2-1 as presented by Judge Wiseman. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline to approve the Treasurer's Monthly Payroll Report for October 2022 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Long to approve the Treasurer's Monthly Report for October 2022 as presented by Sharon Adams,

County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve the Invoices excluding the last page because it is also listed in the detail as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES" with Commissioner Ray abstaining from the vote. Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve the Purchase Requests as presented by Jackie Olson, County Auditor. The requests are as follows: Library for Children's books from Ingram @ \$2550; IT for 15 Dell Optiplex 7000 computers from Dell @ \$21496.20; IT for computer replacements & supplies from Amazon @ \$2823.74 as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

There were no Budget Amendments on this date.

A motion was made by Commissioner Long and seconded by Commissioner Ray to approve an Order for Early Payment of Invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline to approve the bid from Rose of Sharon Shutters for \$91710 for the Courthouse and \$6608 for the District Court Building as presented by Commissioner Long. This is to be paid from ARPA Funds. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

No bids were received for the 4th Floor Incarceration Facility Removal so the job will be re-bid and presented at a later date as presented by Commissioner Long.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to approve the Contract for Electricity with MP2 @ .0453 for 3 years as presented by Commissioner Bailey. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Jackie Olson, County Auditor, requested permission to pay for Newly Elected Officials Training. Commissioners approved and no action was necessary.

Tiffany Sayles, Tax Assessor-Collector, stated that after the school bond elections did not pass during the Election she will have to send out new statements and give some refunds to those who have already paid their taxes due to the fact that the school districts will have to reset their rates. This was a point of information and no action was needed.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to approve an Order Prohibiting Outdoor Burning for a period of 90 days as presented by Commissioner Bailey. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to approve an Order Prohibiting Sale or Use of Certain Fireworks in Unincorporated Areas of Howard County, Texas as presented by Commissioner Bailey. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, gave roadway updates and discussion concerning grants. No action needed.

A motion was made by Commissioner Long and seconded by Commissioner Ray to approve a bid RFB 2023001 Wildfire Rd Inverted Bid from Herring Services in the amount of \$106,280.97 as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to approve the naming of Kent Morgan Road off of Larry Tubb Road in Pct 2 on the 2nd reading as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve the County Clerk's Monthly Report for October 2022 as presented by Brent Zitterkopf, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to approve a Deed Preservation Project with Kofile in the amount of \$156,134.40 as presented by Brent Zitterkopf, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Announcement was made that there will be a Special Meeting of the Court on Wednesday, November 16, 2022 @ 10:00 AM.

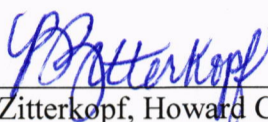
The Court recognized the Veterans that were present and thanked them for their service to our Country.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to adjourn @ 4:21 PM. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

STATE OF TEXAS
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for November 14, 2022.





Brent Zitterkopf, Howard County Clerk
Clerk of the Commissioners Court
Howard County, Texas